

RULES OF MEMBERSHIP OF SPIXWORTH BOWLS CLUB

1. Preliminary

The name of the club shall be Spixworth Bowls Club (hereinafter referred to as The Club)

The address and premises of The Club is Crostwick Lane, Spixworth, Norfolk.

The Club's main aim is to promote the game of bowls, and to provide social interaction for its members and their guests.

The Club is for non-profit, and all income and gains that are made are to be re-invested in The Club. The distribution of assets, in kind or cash to members of third parties is strictly forbidden.

2. Officers & The Committee

The officers of The Club shall be elected at the Annual General Meeting (AGM) and shall comprise Chairman, Secretary, Treasurer & Club Vice-Captain; a term of office is for 1 year from the date of election, but an officer can stand for re-election for ensuing years.

The Committee of The Club shall consist of Chairman, Secretary, Treasurer and other members who will be elected at the AGM; a term of office is for 1 year from the date of election, and a member of the committee can stand for re-election for ensuing years. There should be a minimum of 8 Committee members to form a quorum before any Committee meeting can commence.

The Secretary will have specific responsibility for recording minutes of any meetings that take place, maintaining these records and dealing with all correspondence. Minutes of the proceeding Committee Meeting shall be produced by The Secretary, and will be proposed and seconded by 2 members of The Committee, as a true copy of what was discussed. The Secretary will provide a copy of the minutes to be placed on the notice board in the pavilion for inspection by Members of The Club

The Treasurer will have specific responsibility for all monies received by him/her on behalf of The Club, and provide proof and an accurate account of the receipts and expenditure for the past year, and for this to be audited on an annual basis.

The Officers and The Committee shall be responsible for the management of The Club in accordance with these rules, and make decisions and take actions in the best interest of The Club.

The Committee can engage personnel necessary for the efficient and economical running of The Club, and may lawfully terminate any such engagement. Any Sub-Committee created for the execution of specific tasks will at all times be responsible to The Committee.

The Committee will meet on a regular basis. In the event that a committee member cannot attend he/she will, wherever possible make their views known to The Chairman prior to the meeting, and these will be considered in equal terms as those in attendance. If it is not possible for a unanimous agreement to be obtained, a decision will be made on the majority decision, and where this is inconclusive The Chairman shall have the deciding vote, and his/her decision will be the course of action taken.

3. Members

Membership of The Club requires completion of an Application for Membership. The following types of membership are available:

Full Membership – playing allowed in all leagues, all club competitions, use of the green for roll ups, and taking part in all social activities arranged by The Club

Associate Membership – as Full Membership with the exception of playing in leagues.

By being a member of The Club, it is considered that they accept The Rules of Membership of Spixworth Bowls Club, agree that personal information regarding names, addresses and contact details can be held on The Club's records in accordance with current Data Protection laws, and agree to abide by these rules and pay their subscription before the commencement of the new season known as "Opening of the Green". In the event of a request being received to join part way through a season, a pro rata payment will be due, to be paid before any activity either playing or non-playing takes place. Any person failing to pay the annual subscription by the prescribed date will be informed in writing to their address held on record by The Secretary that failure to pay within 14 days of such notification that membership of The Club will be terminated.

Only members with either Full or Associate Membership will have one entitlement to vote where necessary on matters relating to the activities of The Club.

4. Suspension of a member

The Committee shall have the power to suspend any member of The Club, who in their opinion makes himself/herself objectionable, who contravenes The Rules, or whose actions are not in the best interests of The Club, or brings the reputation of The Club into question. Immediately on the suspension of a member, The Committee will

- a) Call a one time Committee Meeting to be called within 21 days of the said suspension to discuss any contraventions of the rules.
- b) The Secretary to give notice to the suspended member at his/her last known address, and inform him/her that he/she may be present at the said Committee meeting..

At the meeting the suspended member will be advised of any allegations against them, and be given the opportunity to respond to them. If requested by the suspended member, a reasonable adjournment will be allowed for the suspended member to prepare their answer.

The decision of the committee at the initial, or where relevant adjourned meeting whether to reinstate, suspend or terminate his/her membership shall be taken by majority vote, and it will be final and exclusive.

When membership is terminated, the said member shall forfeit his/her subscription, all rights and claims in The Club, and shall not be eligible to take part in any activities associated with The Club as a visitor.

5 . Annual General Meeting (AGM)/Extraordinary General Meeting (EGM)

The AGM shall be at such time and place determined by The Committee, and shall be held during a period not exceeding 12 months from the date of the previous one.

An Extraordinary General Meeting may be called at any time by The Committee, or by at least 25 members, or 1/5th of the total number of members entitled to vote. At any General Meeting every member is entitled to attend and utilise one vote on every issue raised.

A least 21 days' notice will be given to each member of the club by The Secretary of any AGM or GM.

The business of the AGM will be:

1. For the minutes of the previous AGM to be proposed and seconded as a true copy of what took place.
2. Members of The Club to receive from The Committee a report of the general condition of The Club, and its operations during the previous year
3. To provide Members of The Club with a copy of the audited accounts and report provided by The Treasurer, and approve and adopt the said information.
4. To elect Officers for the ensuing year
5. To elect members to The Committee
6. To elect Auditors

7. To transact any other business relating to The Club

6. Smoking

The smoking of tobacco or other substances, or the use of vaping equipment is not permitted at any time in the pavilion or on the green or surrounding areas. The use of tobacco or vaping equipment can only take place outside the entrance gates.

7. Intoxicating Liquor

The Committee shall arrange a supply of intoxication liquor by The Club to members, and any other on persons with permission to be on club premises, and shall observe the provisions of the Licensing Act 1964 and all Acts relating thereto, and to any conditions attached to the Registrations Certificate granted in respect of The Club's premises.

The supply of Intoxicating liquor

1. Will be permitted Monday to Saturday from 11:00 to 23:00
2. Will be permitted Sundays from 12:00 to 22:30
3. Will be permitted Christmas Day & Good Friday 12:00 to 14:00 & 19:00 to 22:30
4. Will not be permitted to be supplied to anyone on The Club's premises other than on behalf of The Club.
5. Other than that, purchased on The Club's premises cannot be consumed
6. Will not be supplied or consumed by any persons under the age of 18, in the event of any doubt appropriate ID will be requested
7. Can be sold to Members, Members of visiting teams, Guests and officials of such teams when playing at The Club's premises.

No person will be paid at the expense of The Club any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by The Club, nor shall any person directly or indirectly derive any pecuniary advantage or benefit from the supply of Intoxicating liquor, apart from for the benefit of The Club.

The Committee may organise social events on behalf of The Club or permit other functions in furtherance of the objects of The Club, and allow such persons attending such functions on the Club's premises to purchase intoxicating liquor subject to such functions not exceeding 12 in any one year. All the required action with regard to The Clerk to the Justices of Norwich Magistrates' court and Norfolk police will be taken, which may include informing the aforementioned in writing not later than 7 days before the function is due to take place and the proviso that no sales of intoxicating liquor to such persons will be consumed off of The Club's premises.

8. Guests

Members may introduce and entertain a maximum of 2 guests at The Club, and there shall be a Visitors Book kept at The Club's premises which both the member and his/her guests will sign.

The member introducing the guest(s) shall be responsible for him/her/them strictly observing The Rules and by-laws and will not leave The Club's premises before his/her guests.

No person whose membership has been terminated, is currently suspended, or whose application for membership has been rejected at any time can be introduced to The Club as a guest.

A guest may play a maximum of 3 times, (but not in club competitions) only when accompanied by a Full or Associate Member, and with the payment of the Guest green fee applicable at the time.

A guest can play at any of the Fun Bowls events.

9. Betting, Gaming, Entertainment & Events

No betting shall be allowed on The Club's premises. If a lottery is promoted by any member, or officer on behalf of, or in any way connected with The Club, this is only with the express consent of The Committee. Any entertainment or event held by, or in connection with The Club must also be expressly agreed by The Committee.

Gaming shall be allowed on The Club's premises, but only under conditions that do not contravene any provisions of the Betting, Gaming & Lotteries Act 1963, or any statutory modifications in force at the time.

10. Green maintenance

The appointed Groundsman will be responsible for the playing area. All members will comply with the directions of The Groundsman, as to the condition of the green, direction of play and whether play is permissible.

Flat shoes are to be worn on the green at all times

11. Other

Any member wishing to make a complaint or observation regarding The Club's activities must do so in writing to The Secretary who will arrange a meeting of The Committee to discuss the matter(s) within a reasonable time of receipt of such complaint or observation.

Any member wishing to know the financial position of The Club can make a request in writing to The Secretary for the information.

These Rules can be revoked, added to, or altered by a majority comprising greater than 2/3rds of the members present and entitled to vote at any GM of The Club at which notice has been given specifying the particulars of the revocation or alteration or by a majority decision of The Committee.

12. Exclusion of liability

Neither The Club, officer or committee member will be liable to any member, guest of a member, or visitors to The Club's premises for any loss or damage to, or loss of any property occurring from whatever cause in or around The Club's premises, nor for any injury sustained by any member, guest or visitor whilst entering or leaving The Club's premises. A notice to this effect shall be displayed in a prominent position on The Club's premises